

**School Emergency Drills**  
Documentation Form  
Clinton County Schools  
2017 -2018

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary School

Date of Drill: 1/4/2018 Time drill was held: 9 (pm/am)

Exact time required to evacuate/shelter/secure: —

Total Participants: 302

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2017/18

Name of person conducting drill: Darren Thelen

Title of person conducting drill: Principal

Signature of person conducting drill: Mr. Darren Thelen

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

Original: School

E-mail to Deb Hengesbach for publication on website